

**The Small Business Training Network provides FREE courses and free, confidential counseling to small business owners and those just starting a business. The network is a partnership of the Miller Entrepreneurial Institute at Carroll Community College, the Department of Economic Development of Carroll County, the Maryland Small Business Development Center and Start Up Carroll.**

## Carroll County Department of Economic Development

Whether your business is new or expanding or you need assistance, the Carroll County Department of Economic Development will help. Our offices and those of the Carroll County SBDC are located at 225 N. Center Street, Suite 101, Westminster, Maryland 21157. For more information, go to [www.carrollbiz.org](http://www.carrollbiz.org) or call 410-386-2070.

## Small Business Development Center

The Small Business Development Center (SBDC), funded in part through a Cooperative Agreement with the U.S. Small Business Administration, is dedicated to helping you establish and expand your business. Our confidential business consulting services and training programs will help you to develop and refine business plans, solve problems, find sources of capital and develop strategies to support growth and profitability. Visit our website at [www.carrollbiz.org/sbdc](http://www.carrollbiz.org/sbdc), and complete our online SmartStart Assessment, obtain additional free, online guidance, suggestions and resources, including the 24/7 Virtual Business Classroom. For more information about the SBDC, call Beth Woodring at 410-386-2317.

**For a referral for free, confidential counseling services from SBDC, call the Miller Entrepreneurial Institute at Carroll Community College at (410) 386-8012.**

**Call Carroll Community College Continuing Education and Training at 410-386-8100 to register for the free classes below. These courses are offered at Carroll Community College with SBDC instructors:**

### Nuts and Bolts of Starting a Business

This six hour course is for anyone considering starting a small business but is unsure of where to start. Learn the vital steps to be done "before" to avoid mistakes "after."

**Course #: SBA-559-A2**

*Tue., Sep. 1 & 8, 9:00 AM - 12:15 PM (2 sessions)*

*Business Training Center, Rm. T315*

**Course #: SBA-559-B2**

*Thu., Oct. 1 & 8, 1:00 - 4:15 PM (2 sessions)*

*Business Training Center, Rm. T317*

**Course #: SBA-559-C2**

*Thu., Nov. 5 & 12, 1:00 - 4:15 PM (2 sessions)*

*Business Training Center, Rm. T317*

**Course #: SBA-559-D2**

*Tue., Dec. 1 & 8, 9:00 AM - 12:15 PM (2 sessions)*

*Business Training Center, Rm. T317*

### Contracting Certifications for Women and Minorities

Federal and State contracting officers and large contractors have specific goals to do business with those properly certified. This course will identify and explain the various State and Federal certifications and teach you how to register your business.

**Course #: XXZ-730-A2**

*Thu., Sep. 3, 9:00 - 11:00 AM*

*Business Training Center, Rm. T315*

**Course #: XXZ-730-B2**

*Fri., Oct. 9, 9:00 - 11:00 AM*

*Business Training Center, Rm. T317*

**Course #: XXZ-730-C2**

*Thu., Nov. 5, 9:00 - 11:00 AM*

*Business Training Center, Rm. T315*

**Course #: XXZ-730-D2**

*Fri., Dec. 4, 9:00 - 11:00 AM*

*Business Training Center, Rm. T315*

### More no cost "on demand" classes:

#### Business Assessment – Growth Resource Allocation

With a SBDC Counselor, discuss how your business currently works and determine what needs to be done to rectify particular issues in the business. SBDC creates a list of items to be acted on in a sensible order, and identifies federal, state and local resources.

#### Drive Your Bottom Line with a "Business Game Plan"

3 ½ hour session combining training and counseling to increase profits using SBDC's The 5 Drivers of Your Bottom Line®. Learn to work on your business while using the activity-based program "LEVERAGE." Invented by Australian billionaire and entrepreneur Brad Sugars, LEVERAGE gives hundreds of strategies and systems to build your plan to be successful.

To register contact the SBDC at 410-386-2317.